

**DIVISION OF BUSINESS**  
**DIVISION MEETING**

November 1, 2005

**TIME AND PLACE OF MEETING**

The meeting was held in room 2N2 at Oklahoma City Community College on November 1, 2005 at 12:30 p.m.

**THOSE IN ATTENDANCE:**

Dr. Jim Schwark, Dr. John Boyd, Myra Decker, Kayla Fessler, Jason Ferguson, Jenean Jones, Dr. Marty Ludlum, Joe Ramsey, V.J. Ramachandran Ron Summers, Anita Williams, Gary Tucker, Kristi Fields, Jason Ferguson, Rich Steere, Gyanendra Baral, Linda Cogeshall, and Shirley Crosby.

Dr. Schwark opened the meeting by commending faculty on the results of their department meetings, and said that outcomes assessment looks good.

Dr. Schwark asked for the faculty's feedback on telecourses and online classes, saying that the telecourses are not in demand, and that UCO's business department and Price Business School have elected to have no online courses at all.

Dean Schwark reported that there are 600 enrollments so far for spring, and that 15 % of the seats are taken.

Dean Schwark asked for feedback on the college's reorganization proposal. Kayla Fessler reported that she serves on the task force and that they had recommended that Science and Math as well as Arts and Humanities split. Myra Decker suggested making a realistic listing of responsibilities for Deans as well as division offices in order to make an educated decision about reorganization.

Dean Schwark mentioned SII's saying that they had been distributed in mailboxes.

Jenean Jones reported on the General Education Committee saying that they had started an online discussion, where faculty could post suggestions.

Kayla Fessler reported on the Faculty Development Committee and said that they are reviewing the faculty appraisal process. Any comments regarding the process can be brought to her.

John Boyd reported on the Assessment Committee saying that they are about to finalize a student brochure on academic assessment awareness. He said that they will be working on a faculty brochure next semester.

John Boyd also said that he is serving on the Benefits Committee and that any questions or concerns about benefits can be brought to him.

Gary Tucker said that the next President's Advisory Counsel meeting will be held next Friday, November 11th, so he will need any questions or comments by next Thursday, November 10<sup>th</sup>.

Anita Williams reported on the Retention Committee saying that it has grown to 40 people. She said that subcommittees are tweaking proposals and will be sharing them with faculty when they are done.

Anita Williams also reported on I.A.P.C. saying that they will be meeting this week and looking at historical preservation.

Dean Schwark mentioned to faculty that there are 2 business classes listed as general education at UCO, and those are Introduction to Business and Personal Finance.

Linda Cogeshall reported that all Student Development counselors have been informed of the mistake on the business degree in the catalog, and said that faculty could call her with any problems.

Shirley Crosby reminded faculty to recommend a book for their Recommended Read program.

Dean Schwark told faculty that Institutional Research is making holiday cards available for faculty who are sending out graduate surveys.

Linda Faye from Student Employment Services came in and gave a brief presentation about student employment and the resources available for students looking for work.

Kristi Fields asked faculty for their input on a date for the division's Christmas party.

The meeting was dismissed at 1:25 P.M.